

Consent Item E.3.1. New Construction Eligibility Update
Prepared by Bill Clark
February 17, 2009

BACKGROUND:

Administration has been working judiciously on the District's new construction eligibility for the additional projects planned as part of the Capital Improvement Program. Administration has submitted funding approval to the Office of Public School Construction (OPSC) for the Cajon Park School addition.

As part of the process with OPSC, an establishment of new construction grants is made based on the District's October CBEDS as well as projected development approved to date by the City of Santee to be built over the next five years. Our established new construction grants are more than originally anticipated and will be approved at the April 2009 State Allocation Board meeting for 592 K-6 grants and 125 non-severe student grants. This would make all four additions at Cajon Park, Carlton Hills, Carlton Oaks, and Rio Seco schools eligible for State funding. It is anticipated that the State funding portion will be about \$13 to \$14 million in State grant funds and will be allocated from the next State school bond since the new construction funds of prop 1D have already been expended.

RECOMMENDATION:

It is recommended that the Board of Education approve the state grant funding application for the Cajon Park School addition and the additions at Carlton Hills, Carlton Oaks, and Rio Seco schools.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The potential additional State funds to be released in the future under an approved and unfunded application of \$13 to \$14 million would support the Capital Improvement Program. However, the date is yet to be determined for receipt of this funding from the State.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda E.3.1.
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BACKGROUND:

As of January 31, 2009, the Capital Improvement Program project construction status is as follows:

SITE	PERCENT COMPLETE	STATUS <i>All Dates are Approximate</i>
Sycamore Canyon Modernization	100%	All buildings in the project have been completed on schedule. New Library Learning Resource Center (LRC) timeline has been extended.
Cajon Park Modernization	78%	Wings A, B, D, E, and G are completed. Library Learning Resource Center(LRC) construction, completion planned March 15, 2009. Classroom wing C is in final phase of construction and completion is planned by Spring Break, April 22, 2009.
Cajon Park 2-Story Addition	100%	Project completed on schedule.
Carlton Hills Modernization	87%	Wings A, B, C, D, and F are completed. All classrooms are completed. Kitchen, Administration, and Multi-Purpose are complete. Library Learning Resource Center (LRC) follows completion of the 10-classroom addition.
Carlton Hills 10-Classroom Addition	41%	The 10-classroom addition is under construction and is scheduled for completion June 1, 2009, which is behind the original schedule of April 30, 2009.
Carlton Oaks Modernization	93%	Wings A, B, C, and D are completed. All classrooms are completed. The Library Learning Resource Center (LRC) is under construction and ahead of schedule. Completion is by March 11, 2009.
Carlton Oaks 10-Classroom Addition	50%	The 10-classroom addition is under construction and is scheduled for completion July 2009, behind the original schedule of April 30, 2009
Rio Seco Modernization	92%	Wings A, B, C, and D are completed. All classrooms are completed. The Library Learning Resource Center (LRC) is under construction and ahead of schedule and is scheduled to be completed by February 20, 2009. Library stack shelving systems may arrive by March 16, 2009 to be installed in the LRC.
Rio Seco 10-Classroom Addition	47%	The 10-classroom addition is under construction and is scheduled for completion early May 2009.

RECOMMENDATION:

This is an informational item. It is recommended that the Board of Education review and accept the Capital Improvement Program Project status update.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The approved budget of the Capital Improvement Program (CIP) of \$128.8 million is funded from CIP funds, Prop R bond proceeds (\$60 million), and State modernization matching funds, as well as other targeted funds the District is seeking.

STUDENT ACHIEVEMENT IMPACT:

Quality learning environments support increased student achievement and therefore the quality of the Modernization and new construction projects is critical to the learning environment.

Motion:		Second:		Vote:		Agenda Item E.3.2.
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barnhart, inc.

A HEERY INTERNATIONAL COMPANY

SANTEE SCHOOL DISTRICT PHASE 1 – PROJECTS UPDATE February 5, 2009

Carlton Hills Modernization

Building E – Multi-Purpose – Completed 42 days ahead of schedule and staff moved in on January 31st. Punch list is approximately 80% complete. The wheelchair lift is complete and we are waiting for state inspection. The wheelchair lift will be unusable by the District until it has passed state inspection, (approximately 2-3 weeks).

Warranty Status:

1. Water heater in building C-Alpha on site now checking this item out.
2. Cracked concrete at building C exterior—I explained to Christina that concrete cracks
3. Heater in room 16-was not issued on a warranty sheet but the HVAC guy from district told me about it. Johnson Controls, Robinson and Alpha were working on it yesterday.

Schedule:

1. Building E Complete. Building G can not be started until the 10-Classroom is completed. The commencement of Building G – Learning Resource Center is anticipated to be delayed due to delays currently being incurred at the 10 Classroom Building.

Carlton Hills 10 Classroom

Roof structures are being built and will be complete by 2/6/09 then roof sheathing will start. Steel stairs completed on 1/30/09. Rough-in for electrical, plumbing, and fire sprinklers is in progress and scheduled to complete on 2/6/09. We will start hanging XP board, doors & window frames to be complete 2/6/09. Built-up roofing and exterior lath scheduled to begin 2/23/09. We will field verify the sloped roofs and release the metal roofing material on 2/18/09. The sloped roofs will be dried in on 2/19/09. 2nd floor MEP to start on 2/9/09 and to be complete 3/2/09.

Issues:

1. Waiting for Response to RFI #101.R1 regarding the elevator guide columns. This is causing delay to the project and will require design changes and have cost impacts.
2. Delay caused by change in the elevator after the bid, and due to the delay in the return of the elevator submittal from DSA.

Schedule:

1. The project schedule has experienced a negative impact due to lack of resolution of design issues including the elevator change. Approximate completion anticipated at around 6/1/09, which continues to be extended at this time.

barnhart, inc.

COMMERCIAL BUILDINGS GROUP 1100 PARKWAY

SANTEE SCHOOL DISTRICT PHASE 1 – PROJECTS UPDATE February 12, 2009

Carlton Hills Modernization

Building E – Multi-Purpose – Wheelchair lift state inspection is scheduled for 2/25/09. Permanent lighting will be on site 3/9/09 and installation scheduled for a Saturday as soon as arrival confirmation. We are waiting for a response to two RFI's regarding additional fire alarm devises that we feel are required by code and not shown on plans.

Warranty Status:

1. Water heater in building C-Alpha on site now checking this item out. Complete sent to office for sign off.
2. Cracked concrete at building C exterior—I explained to Christina that concrete cracks
3. Heater in room 16-was not issued on a warranty sheet but the HVAC guy from district told me about it. Johnson Controls, Robinson and Alpha were working on it yesterday. Complete sent to office for sign off.

Schedule:

1. Building G can't be started until the 10 Classroom is completed. The commencement of Building G – Learning Resource Center is anticipated to be delayed due to delays currently being incurred at the 10 Classroom Building.

Carlton Hills 10 Classroom

Roof structures are being built and will be complete by 2/13/09 then roof sheathing will start. Rough-in for 1st floor plumbing and fire sprinklers is complete. Rough electrical to be complete 2/12/09 due to rain delays. Doors & window frames to be complete 2/12/09 due to rain delays. Mechanical roof curbs started setting on 2/10/09. Rough electrical and plumbing to the mechanical units to start on 2/16/09. Built-up roofing and exterior lath scheduled to begin 2/23/09. We will field verify the sloped roofs and release the metal roofing material on 2/18/09. The sloped roofs will be dried in on 2/19/09. 2nd floor MEP to start on 2/9/09 and to be complete 3/2/09.

Issues:

1. Meet with the structural engineer and Thyssen Krupp Elevator to resolve the elevator guide rails. We will add three tensioning rings to accommodate the guide rails. This fix will go to DSA then be issued in a bulletin. This is causing delay to the project and will require design changes and have cost impacts.
2. Delay caused by change in the elevator after the bid, and due to the delay in the return of the elevator submittal from DSA.

Schedule:

1. The project schedule has experienced a negative impact due to lack of resolution of design issues including the elevator change. Approximate completion anticipated at around 6/1/09, which continues to be extended at this time.

Rio Seco Modernization

Building A, C, D – Complete and Occupied

Building B – Complete and Occupied

Building E – Learning Resource Center – Scratch and brown are complete and plaster will complete approximately 2/18/09. Paint, glazing and tack panel are complete. T-bar ceiling are near completion, cabinets and MEP finish are installed. Corian countertop install on 2/17/09. Flooring will install complete by 2/13/09. Punch and final clean expected to be complete by 2/20/09.

Warranty Status:

1. Leak (rain) Building B leak originated from a skylight and has been remedied. Roof Construction and Daylight Technologies currently working on Building C, repair will complete on 2/13/09.
2. The vibration coming from the mechanical unit at or near room B11 has been repaired.

Schedule

1. Due to rain delays, Building E will complete February 20, 2009, way ahead of the scheduled April completion.

Rio Seco 10 Classroom

Second floor framing is 100%. Roofing is underway. Standing seam roof will begin 2/13/09. Roof paper is currently installed at all sloped roofs. Tapered roof insulation will install 2/16/ to 2/20. Second floor topping slab will complete 2/11/09. Due to the rain activity, we are limited on tasks until dry it completes. Insulation is set to begin 2/23 along with stocking drywall at first and second floors simultaneously. Scaffold erection will begin 2/12. First floor lath will complete 2/13 second floor immediately following. Scratch and brown is scheduled to begin somewhere between 2/23 and 2/25. MEP is on-going. Exterior door and window frames are complete, interior to be complete by 2/18. The building is progressing per the updated schedule.

Issues:

1. We have not yet received resolution to the site sewer issue with the Padre Dam Municipal Water District. It appears that the Architect/Civil Engineer have submitted a plan to Padre and is waiting for approval. Davis is standing by and ready to act upon approval

Schedule:

1. The original project schedule has experienced some delays. The latest updated schedule shows a completion of early May.

Carlton Oaks Modernization

Building E - Interior – Plumbing finishes completed 2/10. Completion of electrical, fire alarm and data above grid ongoing with tiles to set 2/13 – 2/17. Flooring installs 2/16 – 2/20. Building energize delayed due to inclement weather last weekend, rescheduled for Sat 2/14 but possible rain event required rescheduling for 2/12 during off hours from 11 pm to approximately 2 am.

Building E - Exterior/Site – Plaster ongoing for a 2/13 completion. Site concrete has been rescheduled due to inclement weather and existing catch basin relocations now in progress, concrete to complete 2/20. AC patchback to follow. Landscape scheduled for 2/25 start. Contractor demob and clean up scheduled for week of 2/23 – 2/27.

Warranty Status:

1. Cabinets in back of school office need baseboards – A&S Flooring to do with Bldg E, the week of 2/16/09.
2. Media Center HC rails near stage – Delayed by lack of issue resolution with Minshew. Discussions are ongoing.

Issues:

1. Critical Issues – None at this time!

Schedule:

1. Architect's and consultants punch walks have been scheduled for 3/5 and the project remains on schedule for a March 11 completion.

Carlton Oaks 10 Classroom

Building - Roof construction is progressing well for dry-in scheduled to begin on 2/19 pending rain events. 2nd floor plumb rough-in is substantially complete, mechanical, electrical, and FS to follow completion of roof. 1st floor MEP rough-ins are substantially complete and will allow insulation and drywall upon roof dry-in. Exterior lathing to begin Monday, 2/17.

Site – The 10CR site is rough graded and SWPPP protection is in place.

Issues:

1. Return of Fire Sprinkler shop drawings submitted on 11/10/08. The architect notified this afternoon that the drawings have been approved by DSA as-is and will be delivered to CP tomorrow for pick up.
2. RFI 153 of 1/22 regarding ducting vs structural straps. Reviewed with structural engineer on 2/6. Architects response on 2/9 requested a sketch. The issue was reviewed onsite with the architect later that day and we forwarded a new sketch via RFI 151.001 before end of day. This design issue needs resolution before additional delays and schedule impacts occur.

Schedule:

1. Approximately 30 days acceleration was implemented into updated schedule of 2/10 but the completion date still shows to be in July. We continue to look for ways to reduce the project duration.

Cajon Park Modernization

Building H – Interior Demolition and Abatement completed. MEP layout completed, Rough Framing completed. TPO roof has been completed. MEP installation is in progress. Hollow Metal Windows and Door Frames installation has been completed. Hollow metal door installation is in progress. Wood doors were delivered today and are in the process of being installed. New glazing has been installed in the interior. Interior plaster and drywall patches are in progress. Casework blocking has been completed.

100% Exterior concrete flatwork has been installed, sawcut/decorative joints have been cut in. Irrigation lines have been installed. Exterior ornamental gate installation is in progress. Exterior stucco patches are in progress.

Building C – Interior Demolition and Abatement completed. MEP layout completed, Rough Framing completed. MEP installation is in progress. Hollow Metal door frames have been installed. Hollow metal door installation is in progress. Window frame installation was completed yesterday. Terrazzo patches have begun. Roof patch has been completed. Casework will be delivered tomorrow.

Exterior stucco patches are in progress.

Warranty Status:

1. Roof leaks found in the same places that were patched awhile ago. C&I Roofing has been out to investigate but we think AC units may be responsible for several of the roof leaks. The attachment points for the seismic straps are exposed to the elements, giving water an avenue from the open holes in the AC curb through the curb flashing. Alpha has been out to protect these locations with visqueen to see if the roof leaks are really occurring here.

Issues:

1. Newly installed TPO roof on Round Library Bldg. has a bubble. John Mansville and the Inspector will be meeting and conferring about this tomorrow @ 9AM. Rep came out last Thursday and this is not a problem. It is typical of new installation where the building is still "breathing". The TPO will stretch and tighten over the years.

Schedule:

1. Building C schedules indicates completion on 4/22/09.

Cajon Park 20 Classroom

Project complete. Junior High moved in and School Began on 12/15/08. Punchlist Items Complete. All VCT floors that were requested to be waxed and were completed last night.

Warranty Status:

- 1) Locker Number Plates (9) missing – On order.
- 2) Lockers Sticking – Henri Specialties fixed last week.
- 3) Projector Cable RM 31, 41 – both have been fixed since yesterday.

ALL SITES- STATE MODERNIZATION & ADDITIONS

Project Budget Aging Report

Project Summary by Site

Phase One and Two Bonds (Working Budget)

Code	Category - Item	Cher F Harritt	Carlton Hills	Carlton Oaks	Cajon Park	Hill Creek	Prospect Avenue	Pepper Drive	Rio Seco	Sycamore Canyon	Budget
Funding Sources											
State	State & Federal Funding	4,694,554	3,924,817	5,124,396	4,565,631	6,718,273	2,862,433	4,278,787	4,949,900	2,420,308	36,535,096
35-00	State School Facilities Fund	4,694,554	3,924,817	5,124,396	4,565,631	6,718,273	2,862,433	4,278,787	4,949,900	2,420,308	36,535,096
	Mod Grant	2,875,035	3,163,859	3,830,741	3,823,280	4,132,911	2,278,672	-	3,661,926	1,847,750	25,608,581
	Supplemental Grant	1,360,000	-	-	-	1,300,000	-	-	-	-	2,600,000
	Ji Use grant MP	374,399	458,917	476,781	449,302	476,781	287,540	332,366	476,781	-	3,273,667
	Ji Use grant Library	-	-	514,832	-	507,140	-	-	-	226,135	1,757,260
	Ji Use grant tech lab	150,120	302,041	302,041	302,041	302,041	345,421	346,421	302,041	346,421	2,699,588
	Pepper Drive 2017 Mod	-	-	-	-	-	-	-	3,600,000	-	3,600,000
Local	Local District Funding	9,769,741	11,637,133	11,637,603	14,601,649	11,381,896	4,860,605	3,001,974	11,743,243	8,688,404	87,313,550
21-38	Bond Fund	5,937,876	11,257,015	10,565,444	8,221,553	8,340,836	2,792,156	678,787	8,715,416	4,902,831	61,502,914
	Bond Mod Match	1,913,357	2,109,239	2,553,827	2,548,859	2,754,874	1,519,115	-	2,441,263	1,231,833	17,072,387
	Bond Funds	5,900,000	8,385,818	6,717,963	4,930,351	4,300,000	680,280	-	4,986,158	3,188,441	36,700,012
	Ji Use Match	624,519	780,956	1,293,654	742,343	1,285,962	583,761	678,787	1,287,975	572,558	7,730,515
25-01	Burnat Developer Fees	-	-	-	-	-	-	-	-	-	-
25-02	Lemna Developer Fees	-	-	-	-	-	-	1,790,836	-	-	1,790,836
25-03	Pardee Developer Fees	-	-	-	-	-	-	-	-	-	-
25-1E	Other- All and Solar	400,000	20,000	-	600,000	400,000	-	-	-	-	-
25-3E	Re-develop	-	-	-	-	-	-	-	3,027,827	3,596,573	20,000,000
25-40	CDPS	3,421,865	360,116	1,072,459	5,780,096	2,641,062	-	-	-	-	2,600,000
06-00	QZAB	-	-	-	-	-	2,067,449	532,551	-	-	-
TOTAL FUNDING		14,454,295	15,561,950	16,762,299	19,167,280	19,100,171	7,723,039	7,280,761	16,693,143	11,108,710	126,852,646
Expenditures											
A Site Costs											
B Planning Costs											
6200-017	Architect/Engineering Fees	830,176	1,046,940	1,137,798	1,217,169	1,111,798	558,076	520,808	1,131,020	2,170,394	9,726,179
	Additional A&E Fees	152,308	390,159	384,618	605,896	152,844	157,155	152,308	379,737	362,155	2,936,981
	Modernization A&E Fees	677,868	656,780	753,180	611,474	958,954	400,921	368,500	751,283	1,608,239	6,789,196
6200-220	DSA Plan Check Fees	77,614	76,088	82,458	95,544	98,227	36,992	34,453	81,888	46,880	630,173
	0.65%	77,614	76,088	82,458	95,544	98,227	36,992	34,453	81,888	46,880	630,173
6200-230	CDE Plan Check Fees	4,304	4,219	4,574	5,298	5,447	2,051	1,911	4,541	2,600	34,946
	0.035%	4,304	4,219	4,574	5,298	5,447	2,051	1,911	4,541	2,600	34,946
6200-240	Preliminary Tests	58,798	57,642	62,491	37,224	74,414	28,024	26,100	62,037	67,758	474,488
	Asbestos Testing	-	-	-	-	-	-	-	-	-	-
	Surveys	28,999	28,821	31,245	23,024	37,207	14,012	13,050	31,018	17,756	225,536
	Soils	29,999	28,821	31,245	14,200	37,207	14,012	13,050	31,018	50,000	248,953
6200-250	Other Costs- Planning	177,391	173,865	182,265	195,322	198,004	136,770	134,230	181,666	146,658	1,528,173
	Permissibility- Printing & Bidding .68%	77,614	76,088	82,458	95,544	98,227	36,992	34,453	81,888	46,880	630,173
	CM Pre-Construction	77,778	77,778	77,778	77,778	77,778	77,778	77,778	77,778	77,778	700,000
	Legal & Other Consultants	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	190,000
C Construction Costs											
6200-270	Main Building Contractor	11,759,840	11,526,409	12,496,128	14,478,332	14,852,820	5,634,899	5,220,096	12,407,322	7,103,082	95,480,738
	New Additions	15,200,000	9,180,845	5,101,889	8,636,594	5,200,000	-	1,810,102	5,031,969	-	36,181,194
	Modernization	6,539,548	5,139,912	6,317,285	4,696,982	7,243,553	3,734,206	2,959,996	6,082,750	5,232,389	48,068,761
	Ji Use Library / Tech	-	1,207,648	1,079,154	1,142,756	2,539,267	1,670,693	450,000	1,232,573	1,870,693	11,252,784
	Ji Use Tech Lab	-	-	-	-	-	-	-	-	-	-
	Ji Use Multi Purpose Room	-	-	-	-	-	-	-	-	-	-
	Siework Items	-	-	-	-	-	-	-	-	-	-
6200-272	Construction Management Fees / Reimb.	1,175,965	1,152,841	1,249,813	1,447,633	1,488,282	560,490	522,010	1,240,732	710,308	9,548,074
	General Cont. Bonds and Insurance 5.5%	646,781	634,063	687,397	796,198	818,555	308,269	287,105	682,403	380,670	5,251,441
	CM Fees 4.5%	529,184	518,778	562,416	651,435	669,727	252,220	234,904	558,330	319,639	4,296,633
6200-175	Demolition (CP only)	-	-	-	35,555	-	-	-	-	-	35,555
	Cooling Tower Relocation (CP only)	-	-	-	35,555	-	-	-	-	-	35,555
	Locker Demo (CP only- in Additions Total)	-	-	-	-	-	-	-	-	-	-
6200-274	Other Costs - Construction	575,000	195,000	155,000	155,000	156,000	155,000	155,000	155,000	125,000	1,785,000
	Field Improvements (All except 5C)	450,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	660,000
	Other Consultants	-	-	-	-	-	-	-	-	-	-
	Quick Start Projects	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	1,125,000
6200-274	Utility Fees / Costs	50,000	60,000	60,000	43,920	50,000	50,000	110,000	60,000	36,000	519,920
	Padre Water / Hair	30,000	30,000	30,000	36,655	36,000	36,000	30,000	30,000	30,000	270,655
	SDGE/E	10,000	20,000	20,000	7,265	20,000	10,000	80,000	20,000	18,000	187,265
	City Bond	10,000	10,000	10,000	6,000	-	10,000	-	10,000	6,000	62,000
D Construction Testing Costs											
6200-280	Const. Testing & HAZMAT Monitoring	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	106,546	1,432,211
	1.5%	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	106,546	1,432,211
E Construction Inspection Costs											
6200-290	Inspection	127,596	203,000	166,000	207,000	160,828	66,949	64,201	126,000	90,000	1,174,675
	IGP	117,596	191,000	156,000	195,000	148,828	56,949	52,201	114,000	38,000	1,068,675
	PIA	10,000	12,000	10,000	12,000	12,000	10,000	12,000	12,000	12,000	106,000
F Furniture & Equipment Costs											
6400-490	Furniture & Equipment Costs	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
	Library Shelving	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
G Project Contingency											
6200-989	Project Contingency	542,552	747,895	810,804	939,138	745,600	363,612	338,648	804,913	460,805	5,753,967
	Contingency of Main Bldg. Contractor	542,552	747,895	810,804	939,138	745,600	363,612	338,648	804,913	460,805	5,753,967
TOTAL EXPENDITURES		16,630,440	15,457,825	16,673,932	19,167,281	19,268,663	7,723,037	7,260,760	16,516,229	11,101,032	128,819,099
ENDING BALANCE		(1,176,145)	104,126	86,466	-	(1,166,491)	-	-	178,914	8,678	(1,966,453)
Additional Cost for 10 CR Bldg. vs. 5 CR Bldg.		-	-	-	-	-	-	4,481,454	-	-	4,481,454

Discussion and/or Action Item F.3.1. State Budget Update and Impact on Facilities:
Prepared by Bill Clark Phase I and Phase II
February 17, 2009

BACKGROUND:

Administration is prepared to update the Board on the continuing State Budget crisis, and its impact on the District's Capital Improvement Program Phase I and Phase II projects. This evening, Assistant Superintendent Bill Clark will brief the Board of Education on the current State fiscal outlook and its impact on the District's construction projects. In addition, Mr. Clark will report about the potential budget financial status including:

- QZAB
- Vendor Loans
- Federal Stimulus
- State Dollars, Financing for Construction at CFH, PA, PD
- Timeline for Confirmation of Funding

RECOMMENDATION:

It is recommended that the Board of Education review, discuss, and take action, if necessary, on budget information as presented. Any action taken is always at the discretion of the Board of Education.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The proposed budget reduction plan ensures the District remains fiscally solvent through the State funding reduction cycle. The impact to Santee School District is \$2.0 million during 2008-09 and \$2.5 million for 2009-10.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.3.1.
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Discussion and/or Action Item F.3.2. Acceptance of Bond Audit
Prepared by Bill Clark
February 17, 2009

BACKGROUND:

As part of the Independent Citizens' Oversight Committee (ICOC) responsibilities, a fiscal audit of the Capital Improvement Program bond expenditure is required. An audit of the fiscal year 2007-08 was completed by Vavrinek, Trine, Day & Co., LLP, and was presented to the ICOC membership at its February 4, 2009 meeting. Members of the ICOC will be attending this evening's Board of Education meeting to present the financial audit to the Board. The audit determined that funds were expended per the bond language on only voter approved projects.

RECOMMENDATION:

It is recommended that the Board of Education accept the financial audit of the District's Capital Improvement Program bond expenditures for fiscal year 2007-08.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The cost of the CIP bond audit report is \$2,000.00 and is paid from Capital Improvement Funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda F.3.2.
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SANTEE SCHOOL DISTRICT

**2006 GENERAL OBLIGATION BONDS
FINANCIAL AND PERFORMANCE AUDITS**

JUNE 30, 2008

**SANTEE SCHOOL DISTRICT
BUILDING FUND**

FINANCIAL STATEMENT REPORT

JUNE 30, 2008

**SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND**

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JUNE 30, 2008**

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INDEPENDENT AUDITORS' REPORT

Governing Board and Citizens' Oversight Committee
Santee School District
Santee, California

We have audited the accompanying financial statements of the Election 2006 portion of the Building Fund of the Santee School District (the "District"), as of the year ended June 30, 2008, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Election 2006 portion of the Building Fund and do not purport to, and do not, present fairly the financial position of the District as of June 30, 2008, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Election 2006 portion of the Building Fund of the District at June 30, 2008, and the changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Vavrinek, Trine, Day & Co., LLP
Rancho Cucamonga, California
February 2, 2009

SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND

BALANCE SHEET
JUNE 30, 2008

ASSETS

Investments	\$ 1,999,201
Accounts receivable	209,222
Due from Capital Facilities Fund	121,994
Total Assets	<u>\$ 2,330,417</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

Accounts payable	\$ 1,844,585
Total Liabilities	<u>1,844,585</u>

FUND EQUITY

Fund balance	
Undesignated	485,832
Total Liabilities and Fund Equity	<u>\$ 2,330,417</u>

The accompanying notes are an integral part of these financial statements.

SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2008

REVENUES	
Other local revenues	\$ 643,826
EXPENDITURES	
Facilities acquisition and construction	17,329,492
EXCESS OF EXPENDITURES OVER REVENUES	(16,685,666)
FUND BALANCE, BEGINNING OF YEAR	17,171,498
FUND BALANCE, END OF YEAR	<u>\$ 485,832</u>

The accompanying notes are an integral part of these financial statements.

**SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Santee School District (the "District") bond funds conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants. The Santee School District Building Fund accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

Financial Reporting Entity

The audited financial statements includes only the Election 2006 portion of the Building Fund of the Santee School District that was established to account for the expenditures of the general obligation bonds issued in April 2007. These financial statements are not intended to present fairly the financial position and the changes in financial position of the Santee School District in compliance with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Election 2006 portion of the Building Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

Governmental funds are generally accounted for using the modified accrual basis of accounting. Their revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current fiscal period. Expenditures are recognized in the accounting period in which the liability is incurred (when goods are received or services rendered), except for unmatured interest on long-term obligations, which is recognized when due.

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's Governing Board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's Governing Board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. It is this final revised budget that is presented in these financial statements. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

**SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008**

Encumbrances

The District utilizes an encumbrance accounting system under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances are liquidated at June 30 since they do not constitute expenditures or liabilities.

Fund Balance Reserves and Designations

Reservations of the ending fund balance indicate the portions of fund balance not available for appropriation or amounts legally segregated for a specific future use. Designations of the ending fund balance indicate tentative plans for financial resource utilization in a future period.

Property Tax

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of San Diego bills and collects the taxes for the District. The District recognizes tax revenues when received.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 2 - INVESTMENTS

Summary of Investments

Investments as of June 30, 2008, consist of the following:

Investment in County Treasury	<u>\$ 1,999,201</u>
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**SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008**

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations; the San Diego County Investment Pool.

Investment in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008**

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment In One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

**SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008**

Specific Identification

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuations is provided by the following schedule that shows the distribution of the District's investments by maturity:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Weighted-Average Maturity in Days</u>
San Diego County Investment Pool	<u>\$ 2,005,998</u>	<u>427</u>

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investment in the county pool is not required to be rated, nor has it been rated as of June 30, 2008.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. There were no investments in any one issuer that represent five percent (5%) or more of the total investments.

NOTE 3 - RECEIVABLES

Receivables at June 30, 2008, consist of the following:

Interest	\$ 87,474
Other Local	121,748
	<u>\$ 209,222</u>

NOTE 4 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2008, consists of the following:

Vendor payables	<u>\$ 1,844,585</u>
-----------------	---------------------

**SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008**

NOTE 5 - FUND BALANCE

Fund balance is composed of the following element:

Unreserved	
Undesignated	<u>\$ 485,832</u>

NOTE 6 - LONG-TERM OBLIGATIONS

Summary

A schedule of changes in long-term obligations for the year ended June 30, 2008, is shown below:

	Balance June 30, 2007	Additions	Deductions	Balance June 30, 2008	Due in One Year
General obligation bonds	<u>\$ 18,000,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 18,000,000</u>	<u>\$ 435,000</u>

General Obligation Bonds

2006 General Obligation Bonds, Series A

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds		Bonds Outstanding June 30, 2008
				Outstanding July 1, 2007	Issued Redeemed	
4/17/2007	4/17/2032	3.5% - 5.0%	<u>\$ 18,000,000</u>	<u>\$ 18,000,000</u>	<u>\$ -</u> <u>\$ -</u>	<u>\$ 18,000,000</u>

**SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008**

Debt Service Requirements

The General Obligation Bonds, Series A, mature through 2032 as follows:

Year Ending June 30,	Principal	Interest	Total
2009	\$ 435,000	\$ 952,533	\$ 1,387,533
2010	-	838,238	838,238
2011	-	838,238	838,238
2012	-	838,238	838,238
2013	30,000	837,638	867,638
2014-2018	980,000	4,111,787	5,091,787
2019-2023	2,890,000	3,728,462	6,618,462
2024-2028	5,820,000	2,758,680	8,578,680
2029-2032	7,845,000	837,375	8,682,375
Total	<u>\$ 18,000,000</u>	<u>\$ 15,741,189</u>	<u>\$ 33,741,189</u>

NOTE 7 - COMMITMENTS AND CONTINGENCIES

As of June 30, 2008, the Building Fund had the following commitments as defined by the bond documents:

Upgrade and Major Repair of Existing Facilities

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Cherit Harrit
- Hill Creek
- Pepper Drive
- Prospect Avenue
- Rio Seco
- Sycamore Canyon

SANTEE SCHOOL DISTRICT

**2006 GENERAL OBLIGATION BONDS
AGREED-UPON PROCEDURES REPORT**

JUNE 30, 2008



INDEPENDENT ACCOUNTANTS' REPORT ON
APPLYING AGREED-UPON PROCEDURES

Governing Board and Citizens' Oversight Committee
Santee School District
Santee, California

We have performed the agreed-upon procedures, which were agreed to by the management of the Santee School District (the "District") and the Citizens' Oversight Committee, to review the expenditures of the issuance for the 2006 General Obligation Bond Series A funds for the period of July 1, 2007 through June 30, 2008, for the purpose of verifying if the use of the funds is within the scope of the published materials specifying the intended use of bond funds. We used election documents and the District resolutions as the guidance for the intended use of the funds. Management is responsible for Santee School District's compliance with those requirements. This engagement to perform agreed-upon procedures was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and meets the compliance requirements to perform an "audit" as outlined in subparagraph (c) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution. The sufficiency of these procedures is solely the responsibility of those specified parties in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Financial Summary

1. The general obligation bond funds were authorized at an election of the registered voters of the District held on November 7, 2006. Bonds were authorized at an issuance of \$18,000,000 principal amounts for the purpose of financing the addition and modernization of school facilities. The bonds were issued in 2007 and sold in the amount of \$18,000,000.
2. Total expenditures from July 1, 2007 through June 30, 2008, were \$17,329,492.
3. An analysis of expenditures is as follows:

Capital outlay	<u>\$ 17,329,492</u>
----------------	----------------------

4. Available unspent funds from the bond as of June 30, 2008, are:

Balance as of July 1, 2007	\$ 17,171,498
General obligation bonds issued	-
Interest earned in Building Fund	643,826
Total expenditures	(17,329,492)
Amount Available	<u>\$ 485,832</u>

Agreed-Upon Procedures Performed

1. Verify that the expenditure of funds were accounted for separately in the accounting records to allow for accountability.
2. Verify that the net funds from the sale of the General Obligation Bonds were deposited in total into the District's accounts by obtaining settlement statement for the new bond issue and verifying amounts deposited into the Building Fund.
3. Select the ten highest and ten lowest invoices on each individual project (using judgment for the selection process). For projects with less than 20 invoices, select all invoices. For each invoice selected, verify that the funds expended complied with the purpose that was specified to the registered voters of the District through election materials and District resolutions that were distributed to the voters.

Results of Procedures

1. The general obligations bond fund expenditures were accounted for separately in the Building Fund of the District.
2. The net proceeds from the sale of the general obligation bonds were deposited into the appropriate accounts within the Building Fund.
3. Our review of the expenditures for the period of July 1, 2007 through June 30, 2008, did not reveal any items that were paid from the general obligation bond funds that did not comply with the purpose of the Bonds that were approved by the registered voters of the District on November 7, 2006.

We were not engaged to, and did not, conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Santee School District and the Citizens' Oversight Committee, and is not intended to be and should not be used by anyone other than those specified parties.

Vautink, Trine, Day & Co., LLP
Rancho Cucamonga, California
February 2, 2009

SANTEE SCHOOL DISTRICT
GENERAL OBLIGATION BONDS ELECTION 2006
BUILDING FUND

SCHEDULE OF DISBURSEMENTS BY SITE
FOR THE PERIOD ENDING JUNE 30, 2008

Cajon Park	\$ 6,313,168
Carlton Hills	1,844,311
Carlton Oaks	2,337,902
Chet Harrit	690,265
Hill Creek	779,793
Pepper Drive	410,581
Prospect Avenue	584,236
Rio Seco	2,281,331
Sycamore Canyon	2,087,905
Total	<u>\$ 17,329,492</u>

Consent Item E.3.1. Authorization to Sell Surplus Portable Buildings
Prepared by Bill Clark
February 3, 2009

BACKGROUND:

Cal Fire and the County of San Diego Fire Agencies have a need for classrooms to teach their fire education programs for the local fire agencies. These agencies will fund the cost of removal of surplus relocatables to their education sites. They have a need for up to 5 classrooms.

The Santee School District has a number of portable buildings that will be removed as part of the District's Capital Improvement Program. The Cal Fire program has agreed to pay for the removal of these portable buildings which are no longer needed by the District. The five surplus portable buildings, with a limited value below the cost required to remove them, can be sold in a private sale to the County of San Diego and Cal Fire as surplus for the sum of \$500 each, thus supporting the County's fire prevention and fire department education programs.

RECOMMENDATION:

It is recommended that the Board of Education authorize the sale of surplus portable buildings as needed. The portable buildings will be sold to Cal Fire and the County of San Diego for \$500 each.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

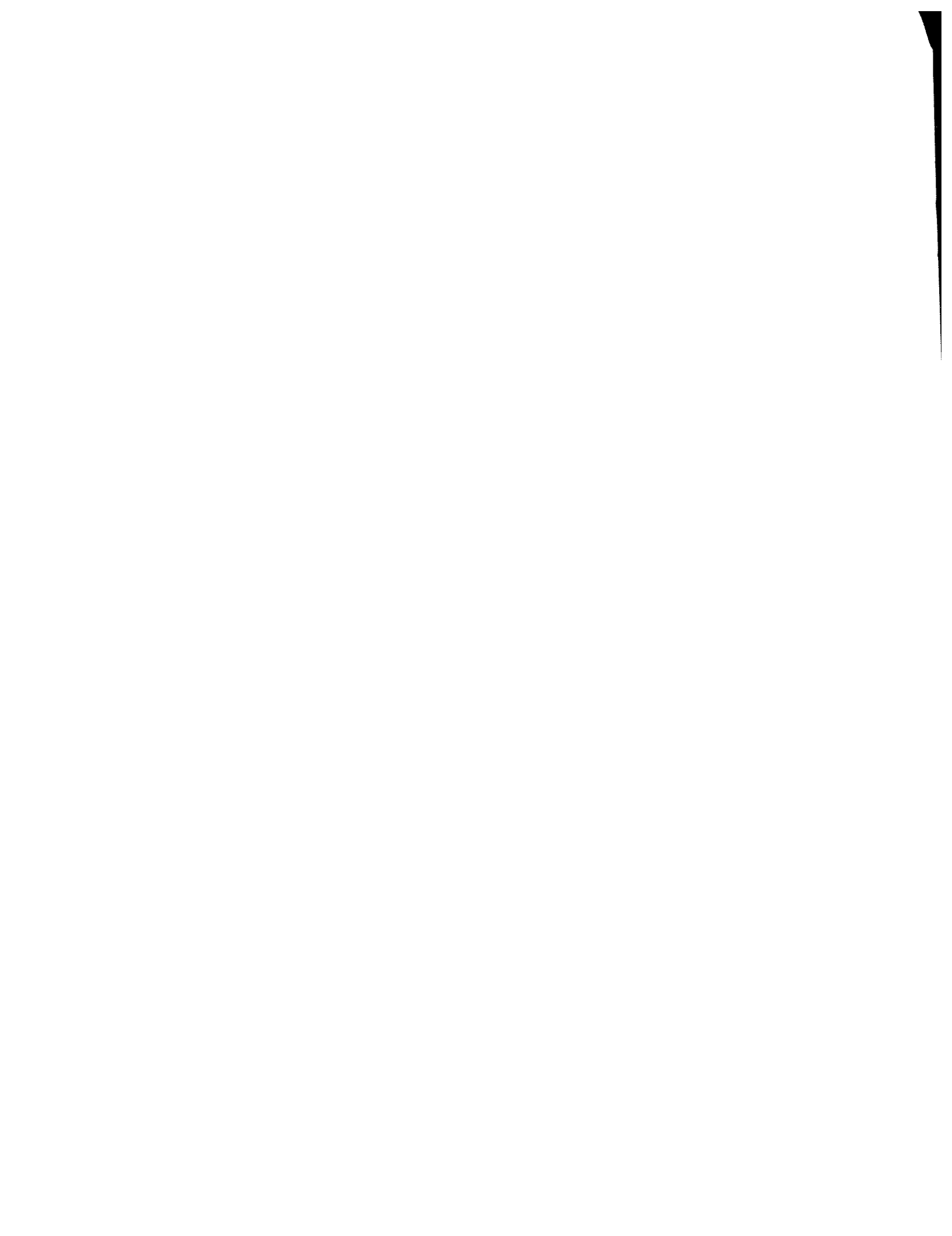
FISCAL IMPACT:

The respective fire agencies have agreed to pay for the removal of these portable buildings which are no longer needed by the District. The current surplus portable buildings at the Cajon Park Junior High, with a limited value below the cost required to remove them, will be sold in a private surplus sale to the County of San Diego and/or Cal Fire for the sum of \$500 each to support the County's fire agencies efforts in securing facilities to house their fire education programs. If the District had to dispose of or move these surplus facilities, it would cost approximately \$5,600 per portable.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.1.
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Consent Item E.3.2.
Prepared by Bill Clark
February 3, 2009

New Services Upgrade - SDG&E Fees for Hill
Creek, Prospect Avenue, and Chet F. Harritt

BACKGROUND:

As we prepare for the Phase II construction at Hill Creek, Prospect Avenue, and Chet F. Harritt, it is imperative that we have in place the new services for our electrical upgrade, designed and engineered, paid SDG&E and scheduled the services. For SDG&E to schedule the construction for the upgraded electrical services for the schools this summer, we will need to pay the anticipated cost so the work may be scheduled. If for some reason we don't move forward with the Phase II work, the District can cancel the SDG&E work order and receive a refund.

Administration has submitted a request with design to SDG&E for the upgraded electrical services needed for the new modernization projects for Hill Creek, Prospect Avenue, and Chet F. Harritt. The District is in receipt of the Hill Creek cost estimate to date. Each site is estimated to cost \$50,000 each. Attached please find an invoice for Hill Creek in the amount of \$42,686.

RECOMMENDATION:

It is recommended that the Board of Education approve the SDG&E new services upgrade fees for Hill Creek, Prospect Avenue, and Chet F. Harritt, ensuring that Phase II modernization work may be scheduled.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$150,000 to be paid from the Capital Improvement Program budget. Since many sites have multiple services and meters, administration anticipates lower utility charges once the sites are modernized due to the energy efficient design and integrated services being planned.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.2.
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CUSTOMER PAYMENT REMITTANCE

Invoice/CR #

Project #

Date

Preparer

Customer/Project Name:

Project Location:

SDG&E Contact: Telephone:

PAYMENT DUE:


- Make checks payable to SDG&E -

MAIL TO:

Customer Payment Services - CP61C
San Diego Gas & Electric
PO Box 129831
San Diego, CA 92112-9831

THIS REMITTANCE MUST BE RETURNED WITH PAYMENT



A  Sempra Energy utility®

San Diego Gas & Electric
8315 Century Park Court
San Diego, CA 92123-1546

FILE NO. PLA 580
PROJECT: 860097-010

January 15, 2009

Bill Rattan
Turpin & Rattan
4719 Palm Ave.
La Mesa, CA 91941

Dear Mr. Rattan:

PROJECT: HILL CREEK ELEMENTARY - 9665 JEREMY ST SANTEE

ELECTRIC SERVICE

Underground service will be supplied under the provisions of Electric Rule 16. Accordingly, you are responsible for providing a clear path, the trench, backfill, conduit and concrete substructure(s) from the transformer to the meter panel. (Also, you will be responsible for the on-going maintenance of these facilities.) We will install and connect the electric service conductors. Your cost for conductors, material, and connectors is \$42,686.00.

The manufacturer of your electrical equipment --if rated 1000 amperes or above-- must submit four (4) copies of the drawings to: SDG&E ENERGY MEASUREMENT and SERVICE STANDARDS at 8316 Century Park Ct., Suite CP52F, San Diego, CA 92123-1582. The submittal must be made prior to fabrication and must include the project address. One copy will be returned with approvals or corrections, as needed.

Please note that when five-inch service conduits are to be installed, a minimum of six-foot clear and level working space must be provided in front of the underground pull section to permit setup and operation of cable pulling equipment.

RATES

Based on the information provided to your Planner, your project has been assigned a rate of "AYTOUCP2". Other optional rates may be available. If you are interested in talking with someone regarding your options, please contact the SDG&E Call Center at 1-800-411-7343.

ASBESTOS

Per As Built the existing conduit installed in 1973 may contain asbestos material. We will need to forward information to our laboratory for further investigation.

If the lab tests return positive with asbestos material on your property, you will be responsible for the removal of the material or you may abandon the service in place and trench to the source. If you prefer to completely remove the contaminated service on your property, you must contact an Abatement Contractor.

Please have your contractor/plumber/electrician work closely with the SDG&E inspector to avoid any problems or delays.

SITE ACCESS - LINE TRUCK, METER, SERVICE, AND TRANSFORMER

SDG&E must have line truck access to gas and electric facilities for the purpose of installation, reading, testing, inspection, maintenance, and emergencies (refer to SDG&E Service Standards and guide sections 016, 005, 604, and 1006-1008).

If you are installing an electrically operated gate for your project, there are several things you need to know. First, 24-hour access to the meters is required by the Fire Department and SDG&E. Because of the serious safety issues involved, we cannot set meters until access is guaranteed. You should contact the Fire Department to obtain their specific requirements, but our minimum requirements are:

1. A Schlage VTQP Quad Section cylinder in a key switch wired to the gate controller. A list of locksmiths authorized to sell SDG&E approved locks is available on request.
2. A means of opening the gate from the inside without the use of a vehicle to activate the controller. This will require the installation of an additional key switch inside the gate if there is no unsecured switch available.

TRENCHING, CONSTRUCTION, INSPECTION

After you have been notified by us that your construction order has been issued, you or your contractor must notify our Construction Department by phone, 48 hours prior to having the trench ready. Please call 877-610-2948 to arrange a pre-construction meeting or to discuss any construction-related questions.

So that you may effectively schedule your work, you should know that our Inspector is required to inspect your work at the following stages and you will need to call 877-610-2948 as each stage is ready.

You may also initiate your requests via the myProjects website at <http://myProjects.sdge.com>.

- Trenching
- Conduit installation and mandrelling
- Backfill and compaction
- Substructure installation

- Completion stage (final inspection)

When calling our Construction Department, the following will identify your project:

Project Name: **Hill Creek Elementary**
Order # **2912400**

TRENCHING ADVISORIES

Prior to trenching /excavating, please contact DigAlert (USA Markout) at least 48 hours in advance at 811. We will locate and mark-out our facilities. Failure to call may result in serious injuries and/or substantial damage for which you will be responsible.

You will most likely need an excavation permit from the City of Santee prior to your excavation work. Additionally, you are responsible for obtaining any other necessary permits and for adhering to all applicable governmental and regulatory statutes, codes, and rules.

Before you begin trenching, it is recommended you contact the local telephone and cable television companies for their requirements and any charges they may have.

CHECKLIST

There are, of course, a few other things to be done before the meters actually can be set. I have prepared a checklist for your use.

- Your work must be completed and accepted, and SDG&E's portion of the work must be completed.
- Ensure that the address we have on record and your permit address match.
- Whoever is going to be responsible for the billing needs to call our Customer Contact Center and make application. The Center is open 7-24 and the number is toll free: 1-800-411-SDGE (7343).
- We must receive either permanent or temporary inspection clearances from the City of Santee.

COSTS

All costs and offers quoted in this letter shall expire at the end of the business day on April 15, 2009. If business negotiations are not completed, or if you request revised costs after that date, an engineering fee may be required. Also, please understand that SDG&E is subject to California Public Utilities Commission decisions -any changes directed by the Commission can affect the quotes.

The costs quoted in this letter include a cost component to cover SDG&E's estimated liability for State and Federal Income Tax.

Note: if you cancel your request, we will retain a portion of your payment to cover SDG&E's expense for processing. The remaining amount, if any, will be refunded to you.

Project Management offices are unable to accept payments. If you wish to proceed, please mail all of the required paper work associated with the project, the enclosed Customer Payment Remittance, and your check for \$ 42,686.00 to:

Customer Payment Services - CP61C
San Diego Gas & Electric
P.O. Box 129831
San Diego, CA 92112-9831

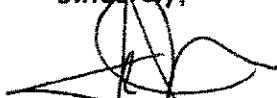
Once your check is received, your construction order will be issued.

THANK YOU

For your convenience, you may now track the status of your SDG&E projects by logging on to <http://myProjects.sdge.com> and registering as a myProjects user. For additional general information, you can visit our website at <http://sdge.com>.

We appreciate your business and hope you are very satisfied with our service. If I may be of further assistance or should you have any questions, please call me or my assistant at the number below. Our normal office hours are 7:00 a.m. to 4:00 p.m., Monday through Friday.

Sincerely,



Israel Juarez
Customer Project Planner
Telephone: (858) 636-3941

Enclosures

BACKGROUND:

At its February 2008 facilities workshop, the Board of Education directed administration to initiate planning to include 10-classroom buildings at the Chet F. Harritt, Hill Creek, and Pepper Drive schools. The Board's decision was based on the instructional benefits derived from the 10-classroom structure which enhances both science and technology but also student access to physical education facilities. At the September 16, 2008 Board meeting, the Chet F. Harritt 10-classroom addition location and site plan was revised.

Administration is requesting Board review and final approval of the 10-classroom site placement at Chet F. Harritt School. There are some constraints to the latest approved location that administration will discuss with the Board. The public sewer line was difficult to locate but was eventually found on the District's easement and is located near the location last approved for the 10-classroom building and will cause some issues with that placement. Therefore, administration is recommending placement back in the original recommended location on the asphalt.

A new design in the location is attached for Board review. Administration has met with the Principal and staff to discuss playground space and equipment was reviewed with them. Administration will share this information with the Board this evening.

RECOMMENDATION:

It is recommended that the Board of Education discuss the constraints that the public sewer line will include and review and approve the revised 10-classroom addition site plan for Chet F. Harritt.

This item supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The 10-classroom construction budget at Chet F. Harritt School is \$5.2 million. There is no additional fiscal impact to this revised site plan change. The budget of the Capital

Improvement Program (CIP) is \$128.8 million for nine (9) school modernizations, and this cost will be funded from CIP funds, Prop R bond proceeds, and State modernization matching funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.3.1.
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